

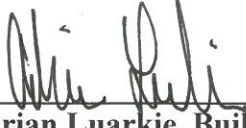
THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO : ALL DEPARTMENTS / PROGRAMS
NAVAJO NATION

FROM : 
Adrian Luarkie, Building Maintenance Supervisor
Facilities Maintenance Department
Division of General Services

DATE : Tuesday, June 7, 2022

SUBJECT : FMD LIMITED SERVICES
Locksmith Services

This memorandum shall serve as official notice to all Navajo Nation departments and programs. The Facilities Maintenance Department (FMD) will be limited to locksmith services in all aspects of servicing, installing, and repairing locks and key access. The following descriptions as follows:

- Duplication of keys and locks
- Mechanical and electrical lock installation, maintenance and repair
- Maintenance and repair to existing lock systems
- Accessing and resetting existing key-pin pad lock systems
- Accessing and duplication of keys for existing filing and storage cabinets
- Lockpicking

Should you have any questions and/or concerns pertaining to this memorandum, please contact me at 928-729-4258 or via email adrian.luarkie@navajo-nsn.gov. FMD apologizes in advance for any inconveniences this may cause but appreciates your understanding and cooperation.